

# SMG

## Broward County Convention Center Job Description

Position Title: Head Rigger

FLSA: Hourly/Non-Exempt

Department: Operations

Reports To: Union Steward

### Summary:

Installs rigging, lighting, sound equipment, and scenery, and erects stages for theatrical, musical, and other entertainment events in convention centers, arenas, stadiums, theaters, studios, and other amusement places by performing the following duties.

### Essential Duties and Responsibilities:

- Climbs ladder or scaffolding to ceiling grid, crawls and balances on beams, inserts ends of cables or ropes through ceiling grid, and attaches cables to scenery, curtains, equipment, support pipes and counterbalance weights.
- Reads stage layout specifications and blueprints and confers with Union Steward to determine type and location of sets, props, scenery, lighting, and sound equipment required for specific event.
- Assembles props provided by production company, constructs additional props, scenery, or stages, and attaches braces that support scenery frames.
- Positions lighting fixtures on and around stage area, clamps light fixtures to supports, connects electrical wiring from fixtures to power source and control panel, positions sound equipment on and around stage area, and connects electrical lines to power source and mixing console.
- Pulls cables that raise and lower scenery, curtains, and equipment and operates lighting and sound equipment during rehearsals and performances, following audio or visual cues.
- The employee must regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 50 pounds.

### Supervisory Responsibilities:

Supervises the riggers on the call.

### Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## **Education and/or Experience:**

High school diploma

2 years Rigging experience

Prior training on using the scissor lift and/or genie lift.

Supervisory experience preferred

## **Skills and Abilities:**

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively before groups of customers or employees of organization.
- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations under direct supervision.

## **Computer Skills:**

To perform this job successfully, an individual must have knowledge using Microsoft Office including Word, Excel and Outlook.

## **Certificates, Licenses, Registrations:**

ETCP Certification.

## **Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to stand; use hands to finger, handle, or feel; reach with hands and arms; stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 100 pounds. This position requires work in both indoor and outdoor settings and may be subjected to adverse conditions.

**Working Conditions:**

Noise level in the work environment is usually moderate  
May be required to work outside with adverse weather conditions

**Hours of Work and Travel Requirements:**

Must be able to work extended and/or irregular hours, including nights, weekends, and holidays as needed. No travel required.

NOTE: The essential responsibilities of this position are described under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. Also, this document in no way states or implies that these are the only duties to be performed by the employee occupying this position.

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Employee Signature

\_\_\_\_\_  
Date

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Employee Print